

**WATER PROTECTION DIVISION
NPDES PERMITS & ENFORCEMENT BRANCH
INTERVIEW QUESTIONS**

Job Announcement #: RTP-R4-MP-2015-0059

Candidate: _____ **Interview Date:** _____

Interview Panel: Maurice Horsey, Dan Olone, Annie Godfrey (Circle One)

1. Q: This position requires a general knowledge of the Clean Water Act. You will be responsible for responding to citizen complaints, lawsuits, and controlled correspondences. Please describe your experience communicating with citizens, local authorities, and states regarding environmental complaints and/or concerns.

A:

2. Q: This position requires working closely with the states, local municipalities, headquarters, and senior leadership. Please describe how you have built constructive relationships with a state or other governmental agencies. How did you use this to benefit your program/organization? Provide an example of results that were achieved through your efforts in building these relationships.

A:

3. Q: This position requires enforcing environmental statutes. This includes conducting complex investigations/inspections, drafting enforcement documents, conducting negotiations, and providing technical support during negotiations. Describe your experience in enforcing environmental statutes, conducting investigations/inspections, drafting enforcement documents, and conducting negotiations.

A:

4. Q: This position requires managing several priorities and complex cases at the same time. For example, you may be required to: a) negotiate more than one complex enforcement agreement; b) review and approve deliverables for more than one complex enforcement case; c) respond to high priority requests; and d) meet negotiation timelines and other performance timelines. Please provide examples where you had to manage several complex priorities like the ones described and you were successful in completing these priorities on schedule.

A:

5. Q: This position requires targeting compliance monitoring activities, tracking progress towards meeting commitments and goals, and report results of compliance monitoring and enforcement activities. Please describe and provide examples of your experience in targeting, tracking progress and results of compliance monitoring and enforcement activities to meet organizational commitments and goals?

A:

6. Q: This position may require you to lead a program specific workgroup with the purpose of: a) review of compliance data, b) determine if the state has taken timely and appropriate enforcement actions c) decide which facilities EPA will take an enforcement action and c) ensure that workgroup members start EPA's enforcement action within the specified timeframes. Please provide an example where you had to lead a team of co-workers to deliver work products in specific timeframes?

A.

7. Q: We are looking for someone who can work with little supervisory oversight. Please share with us an example where you identified a problem and took the initiative to address the situation. How did this benefit your program or organization?

A:

8. Q: Do you have any questions or would you like to add any additional information for the panel to consider?

A: